

Cancellation Request Form

PLEASE READ CAREFULLY BEFORE SIGNING THIS FORM

I, _____, authorize Victory Travel, Inc. to **CANCEL** the following itinerary :

Airline Ticket : Airline Record Locator

Airline Tickets are **NON-REFUNDABLE**, however they are good for one year from the "Date of Purchase", subject to penalties and exchange fees. All travel date changes on an airline ticket must be made before the original departure date (subject to penalties and exchanges fees) to avoid a NO-SHOW with the airline. After the original travel date the airline ticket has no value if it was not used or cancelled on time.

Once we receive this form fully completed and signed we will process the cancellation of your airline reservation. To reinstate your reservation using this credit with the airline you must call our office with the new travel dates.

Land Package: Destination

Please read carefully our LAND Package/Cruise Cancellation & Refund Policy

<u>Days prior to departure:</u>	<u>Administrative cancellation fee:</u>
46 or more days.....	\$150 per person, plus any airline and supplier fees
30-45 days.....	\$200 per person, plus any airline and supplier fees
15-29 days.....	\$250 per person, plus any airline and supplier fees
0-14 days.....	Will result in full forfeiture of the package price

Once the package has begun, there will be no refunds for any unused, partially used or missed features or services for any concept, including but not limited to weather conditions, changes or delays in airline schedules, medical conditions. Rio Carnival, Revellion and Costa Rica Holidays packages are NON-Refundable

I agree with all **Terms and Conditions** and the **Cancellation Policy** of Victory Travel, Inc. explained by the *travel consultant* at the time of purchase and I have been advised to obtain **Victory Travel Protection Plan** (Travel Insurance) to protect my trip. The sole financial responsibility of Victory Travel, Inc is limited to the amount of commission it receives from the Suppliers (*carriers, hotels, tour operators*) in arranging said transportation and/or other services specified. The cancellation date will be considered the date we receive this signed form.

Our hours of operations are: MON To FRI 9:30AM to 7:00PM, SAT 10:00AM to 5:00Pm and SUN 10:30Am to 4:00PM (P T)
(To obtain a copy of the Terms & Condition including our "Cancellation Policy" please go to www.victorytravel.com and click on Terms & Conditions or request a complete copy to one of our travel consultants)

Passenger Name (s) : _____

Original Departure Date: ____/____/____ **INVOICE NUMBER AND DATE**

Reason For Cancellation: _____

Travel Insurance: Purchased POLICY _____ Declined

Important: If you have purchased travel insurance you must contact Travelguard directly at 1-800-454-7107 to process your request. However the "Cancellation Form" must be submitted to our office to be filed with your records.

I understand that might be a penalty from the Tour Operator, Airline, Hotel and Victory Travel Inc, involved in this cancellation.

X _____ _____
Customer/ Cardholder Signature Today's Date **Travel Agent Name**

Please Fax Form to: (323) 277-4592
VICTORY TRAVEL, Inc. & LatinEscapes.com
323-277-4595

e-mail: sales@victorytravel.com • Mail correspondence to: 2611 Zoe Ave., Huntington Park, California 90255
Notice: WE WILL NOT PROCCES ANY CANCELLATION UNTIL WE RECEIVE THIS FORM FULLY COMPLETED AND SIGNED